



Microsoft Office 2010 on Demand

By Steve Johnson

Que, 2010. Softcover. Book Condition: Neu. Gebraucht - Sehr gut Unbenutzt. Schnelle Lieferung, Kartonverpackung. Abzugsfähige Rechnung. Bei Mehrfachbestellung werden die Versandkosten anteilig erstattet. - An ideal hands-on guide for every advanced beginner-to-intermediate-level user who wants to make the most of the new Office 2010, this book combines step-by-step training with quick-reference material readers can rely on long after they've mastered core skills. Microsoft Office 2010 On Demand is the perfect hands-on guide for every advanced beginner-to-intermediate-level user who wants to make the most of the new Office 2010! Like every On Demand book, it teaches visually, using an easy, friendly, full-color format designed to "show how," instead of "telling how." But that's not all. This book: " Combines step-by-step training with quick-reference material you can rely on long after you've mastered core skills " Provides easy-to-follow task-based coverage, in which most tasks are only one or two pages " Provides additional end-of-chapter workshops and online resources for readers who prefer to learn through hands-on projects " Contains practical troubleshooting help " Presents a detailed list of new features, indexed to where they are covered Covering everything needed to pass the new MCAS and MCAP exams, this book offers tightly focused...



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Reviews

Comprehensive manual! Its this sort of excellent read through. We have read through and i also am certain that i will going to read through once more again later on. You wont sense monotony at at any time of your time (that's what catalogs are for regarding in the event you question me).

-- **Prof. Geraldine Monahan**

This written book is excellent. It really is rally fascinating throug studying period. You are going to like the way the writer write this publication.

-- **Hadley Ullrich**